



## **U.S. Service Academy Nomination Fact Sheet**

The United States Service Academies offer young men and women the opportunity to achieve lifelong goals to serve as a member of the U.S. Armed Forces. An education from one of the Service Academies ranks among the finest in the world.

My Second Congressional District in Texas is highly competitive and selecting the nominees is always a difficult decision for my Service Academy Nominations Board. The nomination process is simple but you must follow the guidelines very carefully in order to be considered for one of my nominations.

Please read the following information carefully:

Before completing the Service Academy Nomination application, verify that your legal domicile is in Texas Congressional District 2 (CD2). You can only apply to one U.S. Congressman and the two Senators from the same state.

Because zip code, city, county or other distinguishing geographical characteristics do not necessarily determine congressional district lines, it can be difficult to determine one congressional from another. You may go to <http://www.capitol.state.tx.us/fyi/fyi.htm> to verify your Congressional district. The following items are also important in determining your residency:

Your parents' residence determines your legal domicile if you are under 18. They must hold a valid Texas driver's license with an address in CD2 or be registered to vote in CD2. This rule also applies if one or both of your parents are active duty military. If your parents are divorced, the parent who has custody of you determines your legal domicile. For joint custody situations, you must select one parent to declare legal domicile. If you are over 18, your legal domicile is determined by your driver's license and/or voter registration card. The documents must have an address in CD2.

By law, applicants must meet the following criteria (no exceptions) as of July 1 of the year of admission to an academy:

- Be at least 17 years old, but not have passed the 23rd birthday
- Must be a U.S. citizen
- Be unmarried, not pregnant and have no legal obligation to support children of other dependents

Application Instructions and Required Documentation

The application deadline is November 1, 2007. Required information must be received in my Humble District Office by this date. Please mail to:

Congressman Ted Poe  
ATTN: Marlene Moulder, Service Academy Coordinator  
20202 US Highway 59 North  
Suite 105  
Humble, Texas 77338

A completed application packet must contain the following:

1. Application for nomination obtained either from this website or my Humble District Office. All questions on the application must be completed in full.
2. Official high school transcript through junior year showing rank in class and grade point average. Submitted in sealed envelope from high school.
3. SAT or ACT scores. If scores listed on high school transcript, this is acceptable. To be considered for a nomination SAT scores must be a minimum of 500 each on Critical Reading and 500 on Math. For the ACT, the minimum composite is 21. Applicants with test scores falling below the minimum on any section will not be considered for a nomination. The highest scores from multiple SAT dates will be considered.
4. Three letters of recommendation - One must be from \*high school principal or high school counselor. Letters from parents or other family members are not acceptable. Please do not submit more than three letters. Additional letters will not be considered.
5. Small photograph

\* In lieu of letter from high school principal or counselor, a letter from college professor is required.

Additional instructions for high school graduates:

- High school transcript is required showing date of graduation.
- Transcripts from college courses completed and official list of classes in progress.

Additional instructions for prep school cadets or active duty military:

- High school transcript is required showing date of graduation
- Letter from commanding officer is required and can be in lieu of letter from high school principal or counselor

It is your responsibility to assure that all items are received by November 1, 2007.